

VANESSA HAN

hello@vanessahan.com

vanessahan.com

EDUCATION

Post-baccalaureate in Chemistry

City College of New York

2014-2016

Bachelor of Science in Design

Queens College

2007 - 2010

SKILLS

Expert macOS/Windows
knowledge

Adobe Creative Suite

Microsoft Office Suite

Basic HTML coding

Record Database Systems

(i.e. EPIC and FileMakerPro)

Cloud and dedicated file server
management

Documentation archiving

Project management

EMPLOYMENT

Designer, Klutz - A Division of Scholastic

Designing full packages, including covers, interiors, and additional
toy/craft components of the books' kits

Project managing to ensuring deadlines and goals are met while
developing content/projects included with new kits

Creating in-depth style guides for current developing product lines

Maintaining files and documents based on established style guides
to allow for consistency through all developing projects

Art directing freelancers/illustrators

Product development for current and upcoming season projects

Managing, styling, and coordinating full day photo shoots

April 2017 - Present

Freelance Designer, Vanessa Han Design

Managing communication between several clients and vendors
simultaneously

Managing transfer of final files to be published via cloud-based
computer file transfer service

Managing projects via database application system
(i.e. FileMakerPro)

Designing covers and interiors for young adult/middle grade novels

Designing marketing and editorial pieces

Heavy photo retouching/compositing

August 2010 - Present

Designer, Penguin Random House

Designing covers and jackets for young adult/middle grade novels

Providing training on new processes developed to streamline

workflow throughout a team of 15 designers and art directors

Meeting with editors and production to adhere to strict deadlines

Art directing freelancers/illustrators on design work

Pre- and post-production creation of mechanicals for printing

Communicating with print vendors to ensure quality output

Archiving completed seasons of work of published books

January 2012 - February 2015

Full Time Freelance Designer, Condé Nast

Illustrating art for books published

Heavy retouching and color correcting photos

Managing page layouts and composition

Designing covers and interiors of fashion textbooks

August 2010 - January 2012

VOLUNTEER

Designer + Rabbit Care Taker, Long Island Rabbit Rescue

July 2013 - Present

Volunteer Reader, Reach out and Read at Bellevue Hospital

February 2015 - December 2016